



Opština Bar



SUPPLY PROCUREMENT NOTICE

Supply of equipment for waste management

Montenegro – Municipality of Bar

1. Publication reference

002T/BWS/12

2. Procedure

Open

3. Programme

IPA Adriatic Cross-border Cooperation

4. Financing

314/2009

5. Contracting authority

The Municipality of Bar, Montenegro

CONTRACT SPECIFICATIONS

6. Description of the contract

The Municipality of Bar intends to award a supply contract for the procurement of equipment in order to improve the waste management in its territory by a pilot action. This will be done with financial assistance from the IPA Adriatic Cross-border Cooperation Programme, under the project “*Building Waste Sustainability: New Capacities for Sustainable Waste Management (BWS)*”.

The equipment the Municipality is seeking consists of one (1) refuse collection vehicle, one hundred (100) metal bins for communal and selective waste collection, and five (5)



underground containers.

7. Number and titles of lots

Lot 1: Refuse collection vehicle

Lot 2: Metal bins for communal and selective waste collection

Lot 3: Underground containers



TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all **legal persons only**, participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the IPA Programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

11. Tender guarantee

Tenderers must provide a tender guarantee of € 2,800 when submitting a tender for the lot 1. No tender guarantee is required for tenderers submitting offers for lots 2 & 3. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

Neither an information meeting nor a site visit is planned

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.



15. Period of implementation of tasks

Lot 1: 100 calendar days

Lot 2: 40 calendar days

Lot 3: 40 calendar days

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

- (a) If we have lots:

The average annual turnover of the Tenderer for the 3 most recent financial years (2009, 2010 & 2011), for which the accounts are closed, must exceed the value of the financial proposal offered for the corresponding lot.

- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

- (a) The tenderer has a minimum of 2 staff members employed on a permanent basis the year before last, last year and this year.

- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

- (a) The tenderer has completed successfully one project in fields relevant for the corresponding lot. This project must have been carried out during the last three years (ending on the deadline for submission of offers) and with a budget of at least the same value as the one offered for this contract.

For the purposes of this procedure, a project is considered “completed” if the provisional acceptance was issued or if equivalent evidence of completion of project is available, e.g. proof of final payment received.



An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <http://www.bar.me/index.php?gid=139&id=140>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to Mr Milo Markoč, milo.markoc@bar.me, fax: +382 30 301 476, Opština Bar, Bulevar revolucije br. 1, 85000 Bar, Montenegro (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website: <http://www.bar.me/index.php?gid=139&id=140>

19. Deadline for submission of tenders

At 15:00 CET on 10/12/2012

Any tender received after this deadline will not be considered.

20. Tender opening session

The first working day after the deadline for submission of tenders given in item 19, at 12:00 hours in the Municipality of Bar, Bulevar revolucije br. 1, Bar, Montenegro.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.



22. Legal basis

Council Regulation (EC) No 1085/2006 of 17 July 2006 establishing the Instrument for Pre-Accession Assistance (IPA) (*OJ L 210 of 31/07/2006*).

