



MONTENEGRO
INSTITUTE OF HYDROMETEOROLOGY
AND SEISMOLOGY



Crna Gora
ZAVOD ZA HIDROMETEOROLOGIJU
I SEIZMOLOGIJU

Podgorica, Broj 01-1383
19-05-14 god.

LETTER OF INVITATION TO TENDER

INSTITUTE OF HYDROMETEOROLOGY AND SEISMOLOGY
ADDRESS: IV PROLETERSKE 19, 81000 PODGORICA, MONTENEGRO

PHONE: +382 (0)20 655 183,

FAX: +382 (0)20 655 197

Our ref.: 01-1383

Dear Sirs,

SUBJECT: INVITATION TO TENDER FOR EQUIPMENT PROCUREMENT

This is an invitation to tender for the above mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

- A. **INSTRUCTIONS TO TENDERERS**
- B. **DRAFT CONTRACT AND SPECIAL CONDITIONS, INCLUDING ANNEXES**
 - DRAFT CONTRACT**
 - SPECIAL CONDITIONS**
 - ANNEX I GENERAL CONDITIONS**
 - ANNEX II + III TECHNICAL SPECIFICATIONS + TECHNICAL OFFER (TO BE TAILORED TO THE SPECIFIC PROJECT)**
 - ANNEX IV BUDGET BREAKDOWN (MODEL FINANCIAL OFFER)**
 - ANNEX V FORMS**
- C. **FURTHER INFORMATION**
 - ADMINISTRATIVE COMPLIANCE GRID**
 - EVALUATION GRID**
- D. **TENDER FORM FOR A SUPPLY CONTRACT**

For full information about procurement procedures please consult the Practical Guide to contract procedures for EU external actions and its annexes, which can be downloaded from the following web page:
http://ec.europa.eu/europeaid/work/procedures/index_en.htm.

We look forward to receiving your tender before the submission deadline at the address specified in the documents.

Yours sincerely,

Ljiljana Mitrović
DIRECTOR



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