

## INVITATION FOR TENDERS

### MONTENEGRO

#### **Supervision of Works during Construction of the Water Supply Pipeline “Krkori-Andrijevisa”**

**Municipality of Andrijevisa**, hereinafter referred to as “the Client”, intends to use grant obtained through Western Balkans Investment Framework (WBIF) fund, allocation 2012, as well as exploiting the loan of the European Investment Bank (‘The Bank’), MNE Water sanitation“ No. 2005-0221, for the construction of the water supply pipeline “Krkori-Andrijevisa” .

Maximum budget allocated for this procurement is 25.000 Euro (twenty five thousands Euro) excluding VAT.

The Client now invites sealed tenders from Consultants for the following contract:

#### **Supervision of Works during Construction of the Water Supply Pipeline “Krkori-Andrijevisa”**

##### **General description:**

The Engineer’s services during the construction period will include but will not be limited to:

- Overall day-to-day supervision, management, cost and quality control, reporting monitoring physical and financial progress of the works contract and related activities;
- Checking and approval of all the documents prepared by the Contractor, to enable the Client to obtain all permits related to preparation for construction Works in accordance with the Montenegrin Law on Planning and Construction published in the Official Gazette No 51/2008 with addenda;
- Prepare monthly progress reports in accordance with the conditions of the works contract in addition to the interim and final reports;
- Review the Contractor’s invoices, variation orders, taking-over certificates, performance certificates and others;
- Review and approve the Contractor’s insurance policies;
- Review and approve the testing plans, performance test and commissioning plans in accordance with the Particular Conditions of the works contract;
- Assist the Municipality to resolve disputes as they arise and, should a dispute become intractable, assist the Municipality to compile all necessary reports, documents and evidence needed for presenting its claim to arbitration;
- Monitor and verify that the contractor complies with the requirements of laws and regulations governing construction of works in Montenegro;
- Keep Construction Site Records;
- Technical assistance during Defects Notification Period.

The Engineer shall set up a supervisory organization including monitoring systems to ensure a fast and efficient administration of the activities, a timely implementation of the works and an efficient use of the financial resources.

The Engineer shall work closely with the Municipality of Andrijevisa, National Project Implementation Unit in the Field of Communal Services and Environment (PROCON) and

Ministry of Sustainable Development and Tourism, in particular on contractual issues, concerning project progress and costs.

Tendering for contracts to be financed with the proceeds of the European investment bank is open to firms from any country.

To be qualified for the award of a contract, tenderers must satisfy the following minimum criteria (Note: Qualification criteria and submission of proof are described in more details in the tender documents):

**a) Eligibility Criteria**

- A Tenderer shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified.
- A Tenderer shall be disqualified if the Tenderer, an affiliate of the Tenderer, a party constituting the Tenderer or an affiliate of a party constituting the Tenderer, is under a declaration of ineligibility by the Bank, at the date of the deadline for Tender submission or thereafter.
- No affiliate of the Employer shall be eligible to tender or participate in a tender in any capacity whatsoever unless it can be demonstrated that there is not a significant degree of common ownership, influence or control amongst the affiliate and the Employer.
- Not having been excluded as a result of the Borrower's country laws or official country regulations, or by an act of compliance with UN Security Council resolution.

**b) Historical Non-performance.** A consistent history of historical non-performance and/or litigation awards against the Tenderer or any partner of a joint venture may result in rejection of the tender.

**c) Financial resources.**

The candidate should have a minimum annual turnover of 50.000 Euro in the last 3 years (2012-2013-2014).

**d) Technical and Professional Capacity**

1. Contracts references:

- Successfully completion of at least 2 service contract for supervision of water supply system and water distribution pipeline, in the 5 years prior to the submission deadline.
- The candidate should have carried out the services requested as Sole Consultant or Prime Consultant in a Association/Consortium/Joint Venture.

2. Personnel references:

- The candidate should have at least 4 permanently employed university graduated engineers with university qualifications relevant to this assignment. The university graduated engineers have to be employed in the candidate's company at least 1 year prior to the deadline of submission of proposals.
- The candidate shall guarantee the **Key experts** (Project manager, Civil Hydraulic Engineer, Site manager and Site Surveyor).
- The candidate should demonstrate a back-up capacity of the permanently employed university graduated engineers.

The tenderer must be a **registered firm or natural person legally capable of carrying out the specified services**. At the moment of tender submission, the tenderer (including key

personnel) shall have a professional licence(s), certificate(s) (or right), in accordance with the laws of the country in which he is established (or equivalent) for performance of the required services. At the moment of Contract signing (or the latest on the Commencement Date), the Tenderer will have to be accredited (authorised) and registered in accordance with the relevant legislation of Montenegro.

### **How to obtain the tender dossier**

Interested eligible Tenderers may obtain further information from, and inspect the Tender Documents at:

Municipality of Andrijevica

Attention: Mr. Miodrag Ivanovic

Street Address: Branka Deletica bb

City: Andrijevica

Postal Code: 84320

Country: Montenegro

Telephone: +382 51 230 690

Fax: + 382 51 243 -171

E-mail addresses for information: [menag.andrijevica@t-com.me](mailto:menag.andrijevica@t-com.me)

[marija.radic@procon.me](mailto:marija.radic@procon.me)

The tenderers are advised to send all written correspondence to both e-mail addresses.

A complete set of Tender Documents (instructions for downloading the electronic version of the tender documents will be provided) may be purchased on the submission of an application to the above address (bearing the name of the project) and upon payment of a non-refundable fee of EUR 50 to:

For the local companies: 505-3868-10,

For the foreign companies: 505-711381290 IBAN ME25505000000711381290

All tenders must be delivered in closed envelopes bearing the mention „*Supervision of Works during Construction of the Water Supply Pipeline Krkori-Andrijevica*” not later than **September 1<sup>st</sup> 2015, at 12:00 CET** (Central European Time - Andrijevica Time) at the following address:

Municipality of Andrijevica

Attention: Mr. Miodrag Ivanovic

Street Address: Branka Deletica bb

City: Andrijevica

Postal Code: 84320

Country: Montenegro

Tenders will be opened immediately in the presence of Tenderers' representatives who choose to attend.