



Government of Montenegro
PUBLIC PROCUREMENT ADMINISTRATION

Ref. no:

Podgorica, 09 March 2016

Attn: President, Deputy President and Members of the Coordinating Body

SUBJECT: Minutes of the constitutive session of the Coordinating Body for Monitoring the Implementation of the Strategy for development of public procurement in Montenegro for the period 2016-2020

Drawn up by: Svetlana Tomović – Secretary of the Coordinating Body

Verified and approved by: PhD Mersad Mujević – President of the Coordinating Body

The first inaugural session of the Coordinating Body (CB) for monitoring the implementation of the Strategy for development of public procurement in Montenegro for the period 2016-2020 was held in premises of the Montenegro Government's old building on 9 March 2016, starting at 10:00h. The meeting was attended by the Members of the CB who were appointed by the Decision on establishment of the Coordinating Body for a continuous monitoring over implementation of the Strategy for development of public procurement in Montenegro for the period 2016-2020, no.: 07-3437/1 of 23 February 2016.

The meeting was chaired by the President of the Coordinating Body **PhD Mersad Mujević**, Director of the Public Procurement Administration, while there were present also the following members of the CB: **Maja Mitrović**, Senior Advisor in the Directorate for Property and Legal Affairs of the Ministry of Finance; **Tamara Bulajić**, Senior Advisor in the Directorate for Property and Legal Affairs of the Ministry of Finance; **Tanja Musterović**, Senior Advisor in the Directorate for Budget of the Ministry of Finance; **Maja Jovanović**, Head of the Department for Public Procurement of the Ministry of Finance; **Zilha Bralić**, Head of the Department for General Affairs and Finances at the Public Procurement Administration; **Svetlana Tomović**, Senior Advisor at the Department for General Affairs and Finances of the Public Procurement Administration; **Veljko Vrbica**, Head of the Department for General Affairs, Human Resources, Finances, Logistics and Technical Support of the Ministry for Sustainable Development and Tourism; **Bilgena Pačariz**, Public Procurement Officer at the Ministry for Information Society and Telecommunications; **Hivzo Kajević**, Chief Inspector for Public Procurement in the Administration for Inspection Affairs; **Nataša Cicmil**, Senior Advisor in Technical Department of the State Commission for Control of Public Procurement Procedures; **Aleksandar Mitrović**, Head of the Sector for Legal and General affairs of the Chamber of Economy of Montenegro; **Zoran Erceg**, Head of the Department for Public Procurement of the Capital city of Podgorica, a representative of



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the Union of Municipalities of Montenegro and **Vuk Maraš**, Director of the Monitoring Program of the Network for Affirmation of the NGO sector – MANS.

The inaugural session was not attended by the following members of the Coordinating Body: **Sandra Škatarić**, Head of the Department for Professional Development and Training in Public Procurement Field of the Public Procurement Administration; **Mirjana Purić**, Head of the Department for Procurement and Investments of the Ministry of Justice; **Goran Kujović**, Head of the Department for General Affairs, Human Resources and Finances of the Ministry of Economy; **Nenad Vujošević**, Secretary of the Supreme Public Prosecutor's Office and **Ana Miljanić**, Adviser at the Cabinet of the President of the Parliament of Montenegro.

The first meeting of the CB was convened in accordance with the Chapter VIII of the Strategy – *The Strategy Management Methodology*, which contains clear definition of dynamics of activities on implementation of the strategic document, as well as carriers and methods of monitoring the implementation of the measures outlined in the Action Plan. At the beginning of the meeting, the President of CB informed the present members with the proposed agenda, which consisted of the following points:

1. Establishment of the CB
2. Adoption of the Rules of Procedure
3. Other issues

The agenda was approved by all present members without any objections.

1. Establishment of the CB

After stating the good cooperation among all members of the Working Group which had prepared the Strategy, and particularly highlighting the contribution of international institutions, primarily that of SIGMA, the President of the CB, PhD Mersad Mujević, introduced the present members of the CB to the comments and observations to the strategic document which were, as of the day of its adoption, received from representatives of the European Commission. These comments referred, apart from some objections to the stylistic and technical aspects of the wording within the document, to the issue of centralization of public procurement, improvement of administrative capacities and the specialized training programs, the issue of e-procurement, as well as the procedure for deciding on appeals and annulment of the decisions of the State Commission by the Administrative Court. The President of the CB informed the participants that the given comments have largely been adopted and incorporated into the strategy document, and that the answers thereto were duly submitted, along with appropriate clarifications.

The president of the CB proposed that **Svetlana Tomović**, who is also a Member of the CB, should be appointed as a Secretary of the CB. The proposal was unanimously adopted.

1. Adoption of the Rules of Procedure



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The present members were introduced to the proposal of the CB's Rules of Procedure, drawn up by the Public Procurement Administration. After the document was reviewed, Vuk Maraš, Veljko Vrbica, Aleksandar Mitrović and Maja Mitrović - Members of the CB, gave their suggestions for changes and amendments which were mainly referring to Articles 4, 5, 6, 8, 9, 16 and 19 of the Rules of Procedure. The suggestions made shall be incorporated into the revised version of the Rules of Procedure which will be published at the Portal of the Public Procurement Administration.

2. Other issues

President of the CB introduced the present members to the Chapter IX of the Strategy – Action Plan, as well as with the forthcoming tasks awaiting each individual member of the CB. The specific duties of all respective members shall be clearly defined at the next meeting of the CB, in accordance with the measures defined by the AP and the institutions in charge of implementation of each particular measure.

The Public Procurement Administration shall inform the Government of Montenegro on all conclusions and activities of the CB, in purpose of measureability of results of the activities foreseen by the Strategy and its Action Plan, in accordance with the time schedule provided in Chapter VIII of the Strategy.

President of the CB suggested that the Secretary of the CB, in communication with the Deputy President of the CB – Ms. **Tamara Bulajić**, make paragraph 7 of the Decision on Establishment of the CB operational, so that the Government could adopt the said document as soon as possible. It was also suggested that the said Decision should be amended when it comes to the name of the member of the CB (the name of member number 8 of the Decision reads *Nataša* Tomović instead of **Svetlana** Tomović).

The inaugural session of the CB was closed at 11:15h.

The revised Rules of Procedure shall be submitted on the following day to the President, Deputy President and all Members of the CB, along with the Minutes of the meeting.